Eggers Online Tips for Success

Eggers Online is a very intuitive and user-friendly system providing you with the freedom to generate quotes and/or enter orders with ease. Please review the following information and apply the tips to ensure that Eggers Online runs smoothly for you.

**Configuration Settings for Optimal Performance | INTERNET EXPLORER**

**Version** - Please use version 9 or newer. Compatibility View is no longer necessary and will cause some performance issues if you are using version 9.

**Toolbars** - Disable all miscellaneous toolbars as these toolbars come with their own pop-up blockers which will prevent you from running Eggers Online efficiently. Simply right-click on the toolbar of Internet Explorer and uncheck/disable any additional toolbars you may have loaded.

**Turn Off or Manage your Pop-Up Blocker Settings**

It is important to always allow pop-ups from the new Eggers Online website. When you are on the home page of Eggers Online go to Tools, Pop-up Blocker and Pop-Up Blocker Settings. Add the website address (*.eggersindustriesonline.com) to the top block and click “Add” and then “Close”.

**Trusted Sites**

From the Tools Menu, click “Internet Options”.

- When the Internet Options box appears, select the “Security” tab and click the “Trusted Sites” icon.
- Click the “Sites” button and enter *.eggersindustriesonline.com in the “Add this website to the zone” box.
- Be sure to uncheck “Require server verification (https:) for all sites in this zone.”
Configuration Settings for Optimal Performance | GOOGLE CHROME

- From the upper right-hand corner, click the icon with the horizontal lines and select “Settings”.
- Select “Show Advanced Settings.”
- Navigate to the section entitled “Privacy” and click “Content Settings.”
- Navigate to the section entitled “Pop-ups” and click “Manage exceptions.”
- Enter the website as follows: [*]eggersindustriesonline.com and click Done.

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- From the upper right-hand corner, click the icon with the horizontal lines and select “Options”.
- Click the “Content” icon and click the “Exceptions” button to the right of “Block pop-up windows” checkbox.
- Enter the website as noted in the example below. The asterisk symbol serves as a wildcard. Click “Allow” and then click “Close” when finished.
This new feature in Eggers Online allows you to save commonly entered item selections for quoting and/or order entry.

- Enter all of the criteria into ITEM SELECTION. Quantity should be “1”.

- Click “Select Options” and complete the remaining details. Once you have successfully added the line item, you will return to the main page of your quote/order.

- Locate the line item you wish to name beneath “Quote or Order Lines” and click the “More” link. Click “Name Configuration” from the drop down menu.

- Save the configuration for your use or company use. Click “OK” to add.

- When you are ready to use the Named Configuration, simply click the button located at the bottom of the Item Selection table and a chart will appear.

- You can type in any quantity when using this feature for quoting but you must only enter a quantity of (1) for orders.

- After the line is entered, you may adjust the quantity under “Order Lines”.

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