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FACTORY FINISH SAMPLE PROCEDURE

Factory Finish Samples: VT Color Choices and Custom

- For requests use the VT form 'Factory Finish Sample Request'. It is also available on VT's website under the Order Process Guide Tab <http://www.vtindustries.com/for-the-pros/architectural-doors/technical-information/>
- Please fill out request forms thoroughly (particularly the name of the project if known) to ensure proper processing.
- Factory finish samples are intended to demonstrate finish color only for flush doors only.
- VT factory finish samples are only valid for one year from their issue date.

VT Color Choices – 3"x 5"

- 3"x5" samples are plain sliced.
- To view a selection of the VT Color Choices refer to the VT factory finishes brochure or visit VT's Finishes & Colors webpage <http://www.vtindustries.com/for-the-pros/architectural-doors/finishes-colors/>
- Written confirmation of color name, and color code are required from customer before doors are fabricated.

Requested VT Color Choices will typically be sent out within twenty-four (24) hours via Ground UPS from the day the request is received.*

Custom – 8-1/2"x11"

- VT requires a physical sample for custom color match no smaller than 3"x5". The specie and cut required on the sample must match the specie and cut being provided on the doors. Please note at time of request whether the physical sample needs to be returned.
- From the customer's sample, VT will produce its own physical samples. VT will send out three (3) finish samples for approval.
- Written approval of color # and sample date must be received before doors are fabricated.
- Custom color samples other than 8-1/2"x11" will be priced out as full size doors.

Requested custom color samples will typically be sent out within three (3) business days from the day the request is received, unless it's a special order veneer.*

*If you or your customer requires faster service, please provide your FedEx or UPS shipping number for direct billing at the time your sample order is placed.